



## Martinborough Community Board

### Minutes – 4 September 2017

- Present:** Lisa Cornelissen (Chair), Fiona Beattie, Maree Roy, Cr Pam Colenso and Pip Maynard.
- In Attendance:** Mayor Viv Napier, Mark Allingham (Infrastructure and Services Group Manager), Mark Owen (NZTA) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 4 September 2017 between 6:35pm and 8:18pm.

#### **PUBLIC BUSINESS**

##### **1. APOLOGIES**

*MCB RESOLVED (MCB 2017/66)* to receive apologies from Victoria Read and Paul Crimp.

*(Moved Cornelissen/Seconded Beattie)*

Carried

##### **2. CONFLICTS OF INTEREST**

Mrs Cornelissen declared a conflict of interest with agenda item 8.2 'Naming of Dublin Street West and New York Street West' and advised that Cr Colenso would assume the chair.

##### **3. PUBLIC PARTICIPATION**

There was no public participation.

##### **4. ACTIONS FROM PUBLIC PARTICIPATION**

There were no actions arising from public participation.

##### **5. COMMUNITY BOARD MINUTES**

###### **5.1 Martinborough Community Board Minutes – 17 July 2017**

*MCB RESOLVED (MCB 2017/67)* that the minutes of the Martinborough Community Board meeting held on 17 July 2017 be received and confirmed as a true and correct record.

*(Moved Beattie/Seconded Cr Maynard)*

Carried

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## 6. CHIEF EXECUTIVE AND STAFF REPORTS

### 6.1 Officers' Report to Community Boards

Mr Owen and Mr Allingham discussed NZTA's one network roading approach with regards to speed limit review requests, NZTA's prioritisation of the Waihenga Bridge for replacement, flooding levels that trigger the Waihenga Bridge closure, alternate routes and public notification systems, and NZTA's Rimutaka Hill Road Project (information tabled).

Members discussed cyclist safety concerns with Mr Owen who noted several options that could be considered by NZTA's safety engineer and cycling expert, but noted that any solution needed to be seamless for all road users. Members undertook to gather evidence of the problem and submit to Mr Allingham.

*MCB RESOLVED (MCB 2017/68):*

1. To receive the Officers' Report.  
(*Moved Cr Colenso/Seconded Cr Maynard*) Carried
2. Action 526: Find out whether buses use alternative routes into Martinborough if the Waihenga Bridge is closed; M Allingham

### 6.2 Action Items Report

*MCB RESOLVED (MCB 2017/69)* to receive the Action Items Report.  
(*Moved Cornelissen/Seconded Roy*) Carried

### 6.3 Income and Expenditure Report

Mrs Cornelissen undertook to follow-up grant uptake with the Martinborough Netball Club.

*MCB RESOLVED (MCB 2017/70):*

1. To receive the draft Income and Expenditure Statement for the period 1 July 2016 – 30 June 2017.
2. To receive the Income and Expenditure Statement for the period 1 July 2017 – 31 July 2017.
3. To receive the tabled MCB Budget July 2017 to June 2018.  
(*Moved Beattie/Seconded Roy*) Carried
4. Action 527: Advise the Community Board why the Annual Plan allotment for 17/18 is less than the allotment for 16/17; J Mitchell

### 6.4 Review of Policy E502: Community Groups Use of and Access to Council Parks and Reserves

Members reviewed the amended policy and discussed grammatical improvements and whether Centennial and Considine Parks should be treated differently.

*MCB RESOLVED (MCB 2017/71):*

1. To receive the Community Groups Use of and Access to Council Parks and Reserves Policy Review Report.

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2. To approve Policy E502: Community Groups Use of and Access to Council Parks and Reserves including incorporating Terms and Conditions of use subject to a grammatical review of paragraphs 2.1 and 5.2 in the Terms and Conditions and the inclusion of (Cecily Martin) after Huangarua Park Martinborough in Table 6.  
(*Moved Beattie/Seconded Cr Colenso*) Carried

6.5 Long Term Plan (LTP) Process Report

Members thanked Council for the opportunity to be involved with the LTP process at an early stage.

*MCB RESOLVED (MCB 2017/72):*

1. To receive the Long Term Plan Process Report.
2. To appoint Lisa Cornelissen with Victoria Read as the alternate to be the Martinborough Community Board representative on Council's Long Term Plan Working Party.
3. To adopt a process of working together as a Community Board to determine priorities for early input into the Long Term Plan via the workshop environment.

(*Moved Cornelissen/Seconded Cr Colenso*)

Carried

6.6 Applications for Financial Assistance

*MCB RESOLVED (MCB 2017/73):*

1. To receive the information.
2. To grant Boomerang Bags Martinborough \$500 towards the costs associated with providing repair and servicing to five sewing machines on loan from the community and to purchase needles, thread and screen paint for continued production of reusable bags.

(*Moved Cornelissen/Seconded Cr Maynard*)

Carried

3. To grant Friends of Martinborough Library \$500 towards the costs associated with running an outdoor movie evening for Martinborough to raise money for the children's library area furnishings in the Waihinga Centre.

(*Moved Cornelissen/Seconded Cr Maynard*)

Carried

6.7 Pain Farm Trees

Members discussed the change of tenancy process, location of the shelter belts, and the Pain Farm Report.

*MCB RESOLVED (MCB 2017/74):*

1. To receive the information.  
(*Moved Cr Colenso/Seconded Cornelissen*) Carried
2. To defer a decision on responsibility for maintaining shelter belts and assessment of the eastern shelterbelt until a visit to Pain Farm by the Community Board could be arranged.

(*Moved Cornelissen/Seconded Cr Colenso*)

Carried

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3. Action 528: Organise a time for Martinborough Community Board members to meet with Council officers to assess the shelter belt for 'actual value/benefit as a wind-break to the farm-house and cottage' at Pain Farm; M Allingham
4. Action 529: Compile a list of what type of monitoring and reporting was required for Pain Farm and provide to Lisa Cornelissen for inclusion on a workshop agenda; Cr Colenso
5. Action 530: Provide an email to members regarding the process for a change of tenancy, specifically whether a farm assessment is done at the end of a tenancy before a new tenant takes over the lease; M Allingham

#### 6.8 Martinborough Square Fairy Lights

Members thanked Council officers for the comprehensive report.

*MCB RESOLVED (MCB 2017/75):*

1. To receive the Martinborough Square Fairy Lights Report.
2. To defer discussion to a workshop.

*(Moved Cornelissen/Seconded Colenso)*

Carried

## 7. NOTICES OF MOTION

There were no notices of motion.

## 8. CHAIRPERSON'S REPORT

### 8.1 Chairperson's Report

Members discussed the Martinborough survey results, noting that recycling could be discussed during LTP preparations, and the proposal and possible support of Accelerate Wairarapa.

*MCB RESOLVED (MCB 2017/76):*

1. To receive the information.

*(Moved Cornelissen/Seconded Beattie)*

Carried

2. To receive the survey report and ratify the decision to sponsor the Martinborough Mural Walk with \$3,000 from the beautification budget.

*(Moved Cornelissen/Seconded Beattie)*

Carried

Maree Roy voted against the motion.

Cr Pip Maynard voted against the motion.

3. To receive the workshop report.

*(Moved Cornelissen/Seconded Roy)*

Carried

4. Action 531: Write to Accelerate Wairarapa requesting more details about the website project, specifically what level of funding they would be requesting from SWDC; L Cornelissen

5. Action 532: Incorporate the Martinborough Community Board survey results into LTP discussions; L Cornelissen

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## 8.2 Naming of Dublin Street West and New York Street West

The Community Board noted that Georgina Millar, as a contributor to the street naming process, had expected feedback from the Community Board following the July meeting and had not received any.

Mrs Cornelissen vacated the chair.

Cr Colenso assumed the chair.

Correspondence had been received from all three emergency services but in some cases this correspondence was unclear.

*MCB RESOLVED (MCB 2017/77):*

1. To defer a decision on the possible renaming of Dublin Street West and New York Street West until the 9 October 2017.
2. That Cr Colenso speak with emergency services to clarify their feedback.  
*(Moved Cr Colenso/Seconded Cr Maynard)* Carried
3. Action 533: Provide a progress update to everyone that has provided feedback on the possible renaming of Dublin Street West and New York Street West; L Cornelissen

Cr Colenso vacated the chair.

Mrs Cornelissen assumed the chair.

## 9. MEMBERS REPORTS (INFORMATION):

### 9.1 Wairarapa Library Service

*MCB RESOLVED (MCB 2017/78)* to receive the Wairarapa Library Service report.

*(Moved Cornelissen/Seconded Beattie)* Carried

## 10. CORRESPONDENCE

### 10.1 Inwards

From Kirsty Prentice, SPCA, to Martinborough Community board, dated 11 July 2017

From Paul Crimp, SWDC, to Martinborough Community Board, dated 20 July 2017

From Richard Day, NZ Police, to Martinborough Community Board, dated 28 July 2017

From Mark Allingham, SWDC, to Martinborough Community Board, dated 24 August 2017

### 10.2 Outwards

To Denise Evans, from Martinborough Community Board, dated 28 July 2017

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To Bill Butzback, NZ Fire, from Martinborough Community Board,  
dated 28 July 2017

To NZ Police, from Martinborough Community Board, dated 28 July  
2017

To Pip Goodwin, Palliser Estate, from Martinborough Community  
Board, dated 28 July 2017

To Dave Shepherd, Martinborough Winegrowers, from Martinborough  
Community Board, dated 28 July 2017

*MCB RESOLVED (MCB 2017/79) to receive the inwards and approve  
the outwards correspondence.*

*(Moved Cr Colenso/Seconded Beattie)*

Carried

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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